



Newcastle Emlyn Town Council

## **MINUTES**

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 16<sup>th</sup> July 2020 at 7.00pm on Zoom  
Present:- Mayor – Cllr Alan Jones, Councillors:-, Kelvin Baker, Allan Davies, Hazel Evans, Peter Lewis, Odette Little, Jayne Ludgate, Maureen Webley. Clerk: Stella Jones. Member of the Press.

**1. 07/20 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllr. Cefin Evans.

**2. 07/20 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance.- Cllr H Evans - 9.2.

**3. 07/20 Heddlu / Police** – by message PCSO J Kedward stated that there were a few issues with two CCTV cameras in town and they were dealing with drug issues.

**4. a.I Gymeradwyo Cofnodion Cyfarfod Misol Mehefin 25ain 2020 trwy Zoom / To approve the Minutes of the Monthly Meeting held on 25<sup>th</sup> June 2020 through Zoom**

Proposer – Cllr Odette Little

Seconded – Cllr Maureen Webley

**b. I Gymeradwyo Cofnodion Cyfarfod Blyneddol a gynhaliwyd ar Gorffennaf 2ail 2020 trwy Zoom / To approve the Minutes of the Annual Meeting held on July 2<sup>nd</sup> 2020 through Zoom**

Proposer – Cllr Hazel Evans

Seconded – Cllr Jayne Ludgate

**5. 07/20 Materion yn codi / Matters Arising**

Ref 10 ii.03/18 Gwefan y Cyngor / Council Website – translation work has been checked & is now ready to be uploaded

Ref 10.iii.03/18 Diffybrylidd / Defibrillators – an additional £200 has been donated by Mrs Mo Spowart-Davies. It was agreed to look into finances, and placed on the Agenda of the next meeting, whether it is possible to fund another defibrillator for the town.

Ref 6.xix.09/19 Attic Theatre – Cllr A Jones stated that he had not heard from Joe re the Smoke Alarm & Fire Alarms.

Ref 7.02/20 Hanes Emlyn – update on issues in their room – woodworm, Cllr A Jones stated that the issues were coming from the outside steps

Ref 11.iii.02/20 window sill of Unit 4 – Cllr H Evans will look into the availability of any grants for this

Ref Town CCTV area near recycling bins – a lot of rubbish has been left by the containers over the weekend and CCC had CCTV on site and therefore it is probable there will be fines.

**6. 07/20 Gohebiaeth / Correspondence**

i. email – CCC – Planning Applications 22.06.2020 - 26.06.2020 – *circulated*

ii. email – Attic Theatre [Peter Mount, treasurer] – Attic Theatre Rent

iii. e-mail – CCC – Mart Toilets – Safe Working Practices –

iv. email – CCC – Planning Applications – *circulated*

v email – OVW – June Electoral Newsletter – *circulated*

vi. email – Welsh Government COVID-19 bulletin – *circulated*

vii. email – Carmarthenshire Virtual Public Meeting with Police and Crime Commissioner, Dafydd Llywelyn 11am-12pm on 10/07/2020 (Video conference)– *circulated*

viii. email – CCC – Planning Applications – *circulated*

ix. email – OVW – Hate Crime Training – *circulated*

x. email – CCC – Coronavirus update – *circulated*

xi. email – CCC – Capital grant scheme- advance notice– *circulated*

xii. email – OVW – Welsh Government COVID-19 bulletin – *circulated*

xiii. email – CCC – Planning Applications 29.06.2020 - 03.07.2020 – *circulated*

xiv. email – CCC – Planning Applications 06.07.2020 - 10.07.2020 –*circulated*

xv. email – Gov.News Notice [campaigns@govnewsdirect.com](mailto:campaigns@govnewsdirect.com) – *circulated*

Signed \_\_\_\_\_

Date \_\_\_\_\_

xvi.email – CCC – Samara Hicks - Modernising Transport Coordinator – Highways and Transport Division  
– Environment Department – *circulated*

**7. 07/20 Adroddiadau Pwyllgorau / Committee Report**

Finance Committee – a report of the meeting was circulated to Councillors:-

The following resolutions were passed unanimously for recommendation to Full Council on 18<sup>th</sup> July 2020

- Keep all rents as they are currently with no increase
- Leave the electricity tariff at 17p as it is at present
- Hanes Emlyn to continue with no rent
- Toilet Cleaners wages to increase by 50p per hour to £9
- Development Officer wages to increase by 50p per hour to £9.50

The quote for Hanes Emlyn room damp problem was received by Multicraft Builders, it was stated that the damp is coming from steps leading to Attic Theatre, total cost £2,045- it was agreed to recommend acceptance to full Council  
CCC have confirmed that no Council Tax is payable on Cawdor Hall, meaning a budget decrease in spending of £3,530.  
A short discussion around the Budget but a Full meeting to be convened in September so that a Full review may be undertaken. Cllr H Evans left the meeting at 7.45 so that Clerks Salary could be discussed - Following on from the Chair's permanent departure from the meeting under Declaration of Interest guidelines due to the Agenda item Clerk's Salary, the remaining members agreed that Cllr. Jayne Ludgate would take over the role as Chair for the remainder of the meeting. After discussion on the Clerk's Salary, it was proposed by Cllr. Peter Lewis and seconded by Cllr. Cefin Evans that the Clerk, Mrs Stella Jones, would receive an annual increase in wages of 2.5%. This was agreed by all members present and rounded up to £395.

Proposed - Cllr O Little                      Seconded – Cllr K Baker                      Council members agreed to adopt the recommendations.

**8. 07/20 Ceisiadau Cynllunio / Planning Applications**

None

**9. 07/20 Materion Ariannol / Financial Matters**

i. the Budget was circulated

**1. Invoice**

i.	Wyn Davies, Handyman(14/05/2020 – 24/06/2020).....	£715.00
ii.	Wyn Davies, Handyman(24/06/2020 – 12/07/2020).....	£160.00
iii.	Stella Jones [ SLCC Membership].....	£80.50
iv.	Stella Jones [back pay] .....	£44.64
v.	Hazel Evans[Postage of Audit Accounts].....	£1.64

**2. S/O**

LAS [4weeks] .....	£122.10.
Clerk's Salary .....	£383.84
PLUS NET .....	£26.39
DWR CYMRU.....	£13.40
CCC Rates .....	Nil

**3. Credit**

**i. Rental of Courtyard, Cawdor Hall**

UNIT 1 [Karen Wilkinson].....	£due end of month
UNIT 2 [Seagh Farrington] Rental .....	£due end of month
UNIT 3 [ Paula McCreary].....	£143.07
UNIT 4 [Diane Newman].....	£

ii. **Rental for Gallery**..... Nil

iii. Donation from Mo Spowart-Davies towards Defib.....£200.00

iv .Rates Retail Discount .....

£1,011.50

**4. Requests for Financial Assistance**

None

**10. 07/20 Materion Angen Trafodaeth / Matters for Discussion**

ii. Mart Toilets – Jill has had training for the use of chemicals etc in toilets, all PPE stuff has been delivered. Signage being put up on Monday morning at 9.30am the Building Inspector will also come along to ok everything. If all is well toilets will be open as of Tuesday Morning. CCC will be painting over the graffiti before it opens. The Clerk had received guide lines from CCC for opening the toilets these need to be forwarded to all Councillors and if all are happy the toilets can open.

iii. Cawdor Hall toilets – Cllr A Jones has been inspecting the toilets with Jenny Long and has also done the risk assessment.

Signed \_\_\_\_\_

Date \_\_\_\_\_

- iv. Electricity Metres in the Cawdor Hall need to be read – Cllr Jones stated he would do this.
- v. Clock winding & repairs – Cllr P Lewis to liaise with Wyn about this.

**11. 07/20 Sylwadau'r Cynghorwyr / Councillors' Comments**

- 1. Cllr P Lewis – i. edge of path in the castle grounds
- 2. Cllr H Evans – i. West Wales Housing is relocating to Cardigan and this is a big blow to the town, Cllr Evans asked that the Council should write a letter to them stating its disappointment of this move, it was agreed that the Clerk should write to the housing association
  - ii. the Church to Mart footpath is overgrown – Cllr B Evans stated that he would do the work.
  - iii. the bridge by the Co-op will be resurfaced at the beginning of the next month.
- 3. Cllr M Webley – i. asked for how long the free parking would be continuing in town – CCC is discussing at present
- 4. Cllr A Jones – i. Mr & Mrs Roger Spencer had donated planters to the town – it was agreed that a letter of thanks be sent to them.
  - ii. the Plonovez Chair outside the Police Station is in a sorry state – enquiries to be made regarding its origin and the repairs to be made.

**12. 07/20 Date of next meeting**

Cyfarfod Misol Nos Iau Medi 17eg 2020 am 7.00yh dull a lleoliad i'w gadarnhau / Date of Next Monthly Meeting Thursday 17<sup>th</sup> September 2020 at 7.00pm how/where to be confirmed.

There being no further business the meeting terminated at 8.15pm

Signed \_\_\_\_\_ Date \_\_\_\_\_