

Cyngor Tref Castellnewydd Emlyn



Newcastle Emlyn Town Council

MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 21st January 2016 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Pauline Evans [Mayor], Kelvin Baker, Allan Davies Hazel Evans, Alan Jones, Peter Lewis, Odette Little, Maureen Webley. Clerk: Stella Jones.

Mayor extended a Happy New Year to all. Sympathy was expressed on the the death of Mark Hesford son of former Councillor Owen Hesford, Clerk to send condolences. The Clerk stated that she had sent a card to Mrs Mo Spowart-Davies on being awarded the MBE in the New Year's Honours List.

1. 01/16 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllr. G Williams .

2. 01/16 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance – Cllrs H Evans:- 9.3. Finance - S/O, Odette Little – Finance 9.5

3. 01/16 Heddlu / Police – PC I Ayers stated that the culprits who accidentally broke the library window would be clearing up the mess inside the building. There had been some further damage to artefacts in the castle grounds, police would be monitoring the situation and making frequent visits. The Police Mobile Bus was present on Victorian Night and proved to be a successful exercise. Parking is quite good in the town at the present time. A few names have been given to show interest in the Community Speed Watch. Council was informed that PCSO J Kedward would be on sick leave for 8 weeks good wishes were extended to him.

4. 01/16 a) I Gymeradwyo Cofnodion Cyfarfod Misol 19.11.15 / To approve the Minutes of the Monthly Meeting on 19.11.15 – These were accepted as a true and correct record

Proposed by Cllr K Baker

Seconded by Cllr P Lewis

b) I Gymeradwyo Cofnodion Cyfarfod Arbennig 17.11.2015 / To approve Minutes of the Extraordinary Meeting held on 17/11/2015 These were accepted as a true and correct record

Proposed by Cllr H Evans

Seconded by Cllr O Little

5. 01/16 Materion yn codi / Matters arising

Ref 12.i.b)02/14 Town Road Improvement Scheme – Ceredigion CC has said that the proposal is being dealt with at present and will inform the TC of their decision in due course.

(Aberarad) – further improvements have been carried out.

Ref 10.02/15 Cawdor Hall – ongoing discussions with Alan Thomas and Geraldine Delaney regarding completion of the Cawdor Hall and final claim from HLF.

Ref 6.xxiv.05/15 Committee Room, Cawdor Hall – Solicitors W Evans George have given confirmation of the signing of the lease by the Attic Theatre. Cllr Alan Jones is to speak with Cllr G Williams to ensure that all electrical work will be completed as soon as possible.

Ref 12.i.06/15 Trees in Castle Grounds – Councillors stated that planting should be delayed until the autumn.

Ref 11.i.07/15 Signage for Market Hall – to be reconsidered at a later date.

Ref 11.iii.07/15 Castle Walls – this to be looked at in the future when grant funding becomes available at a later date.

Ref 11.09/15 Market Hall Units – Mrs Yanna Jones has paid a deposit on Unit 4 and will take occupancy on 1st February.

Ref 12.i. 11/15 Mart Car Park – Cllr H Evans stated that she would be meeting with CCC on site to discuss the issues.

6. 01/16 Gohebiaeth / Correspondence

i. Letter of thanks from RBL Poppy Appeal

ii. ESP Environmental Ltd – letter of introduction

iii. RBL Dinner Friday 22nd January – invitation

iv. W Evans George confirmation of signing of lease

v. e-mail – Ken Jones RBL – *Clerk to respond reiterating that there was no storage space available in the Cawdor Hall.*

vi. e-mail – R Rowland Unit 1 – *after discussion it was passed that the Clerk should write informing tenant of agreement details.*

vii. e-mail – CCC – Planning Applications 23.11.2015 - 27.11.2015 – *circulated*

Signed _____

Date _____

- viii e-mail – W Evans George copy of agreement response from Eleri Thomas re Attic Players – *circulated and noted*
- ix. e-mail – CCC – Planning Applications 30.11.2015 - 04.12.2015 – *circulated*
- xi.e-mail – CCC – Planning Applications 07.12.2015 - 11.12.2015 - *circulated*
- xii. e-mail – NAW – Petition: Local government reforms - Say NO to Dyfed – *circulated*
<https://www.assembly.wales/en/gethome/e-petitions/Pages/petitiondetail.aspx?PetitionID=891>
- xiii. e-mail – OVW – More than just words.... follow-on Strategic Framework Public Consultation – *circulated & noted*
- xiv. e-mail – OVW – Invitation for Nominations - New Year 2017 Honours Round – *circulated & noted*
- xv. e-mail – CCC - Planning Applications 07.12.2015 - 11.12.2015 – *circulated*
- xvi. e-mail – CCC – Planning Applications 14.12.2015 - 18.12.2015 – *circulated*
- xvii. e-mail – CCC – Planning Applications 21.12.2015 - 25.12.2015 – *circulated*
- xviii. e-mail – Menter Gorllewin Sir Gar Dawnsio Stryd blwyddyn 4, 5 a 6 – *circulated and noted*
- xix. e-mail – CCC – Planning Applications 28.12.2015 - 01.01.2016 – *circulated*
- xx. e-mail – OVW – Guide to Taking Part - The Queen's 90th Birthday Beacons - 21st April 2016 – *to be placed on the Agenda of the next meeting*
- xxi. e-mail – Jill Sutton – Fair Trade Town has been successfully renewed – *Clerk to send Congratulations to Jill Sutton for her hard work in ensuring the Town continues to be a Fair Trade town.*
- xxii. e-mail – OVW – First World War Partnership Day 2016 – *circulated and noted*
- xxiii. e-mail – RBL Response – *circulated and discussed - Clerk to reply reiterating that there is no storage space available.*
- xxiv. OVW – Meeting on 3rd February 2016 at the Town Hall, Ammanford at 7pm
- xxv. OVW – An invite to the very first Partnership Forum meeting on 2nd February 2016 from 1.30 – 4pm in the Ivy Bush Hotel, Carmarthen – *circulated – Councillors interested should inform the Clerk if they wished to attend*
- xxvi. Tahnee Cohen Unit 2 – *after discussion it was passed that the Clerk should write informing tenant of agreement details.*
- xxvii. e-mail Dylan Williams - Litter picking and Recycling – *Clerk to inform him of person in charge of this at CCC and that the Scouts carry this out once a year.*
- xxiii. CCC – Tax Base for this area for 2016/17 is £445.71 being based on Band D – *noted*
- xxix. e-mail – CCC- Planning Applications 04.01.2016 - 08.01.2016 – *circulated*
- xxx. e-mail – Yana Jones re- Unit 4 – letter expressing interest in taking over the unit.
- xxxi. WG – Section 137 Expenditure Limit for 2016/17 - £7.42 per elector
- xxxii. e-mail – CCC- Planning Applications 11.01.2016 - 15.01.2016 – *circulated*
- xxxiii. e-mail – CCC – Consultation on proposal for a public spaces protection order in Carmarthenshire – *circulated & noted*
- xxxiv. e-mail – James Ferguson – *noted*
- xxxv. CCC – Invitation from Chairman to Saint David's Parade, Carmarthen on Sat 27th February 2016 at 11am - *noted*

7. 01/16 Adroddiadau Pwyllgorau / Committee Report

- a) Victorian Night – although the weather was against the evening it went as well as could be expected. Llanpumsaint Choir entertained in Gwesty'r Emlyn at the presentation event. Thanks was expressed to Cllr Odette Little for all her hard work in organising the evening.
- b) Christmas Lights – Cllr Alan Jones thanked Councillors for their time and support in getting everything ready in time for Victorian Night. There had been problems with some of the lines, it was decided that these could be replaced as there were funds available. The Clerk to write to the Scouts to thank them for donating the Christmas Tree that was on the Cawdor Hall. It was suggested that local businesses might like to sponsor a permanent tree opposite Ededa J for next season and was agreed it should be placed on the Agenda of the next Council meeting for discussion.

8. 01/16 Ceisiadau Cynllunio / Planning Applications

Cais Cynllunio–Ymgynghori / Planning Application Consultation – None

- W/33082 – Mr & Mrs B & A Evans, Plot Nythfa, Aberarad, NCE SA38 9DJ - reserved matters to w/31036 (access, appearance, landscaping, layout, scale) – *no observations*
- W/33156 – MicropharmLtd, Station Rd Industrial Estate, SA38 9BY- to install 2nr single storey temporary Portakabin Ltd buildings and the retention of 1nr single storey temporary portakabin limited building to be used as additional office accommodation, all buildings to be hired from Portakabin Ltd for a period of 260 weeks – *no observations*

9. 01/16 Materion Ariannol / Financial Matters

- 1. **FINANCIAL COMMITTEE REPORT** – a financial report was given by the Chairman of Finance. From the situation explained it was unanimously agreed that until grant funding would be paid in to the Council Bank account, which could take a few months and with higher unforeseen refurbishment costs to the Cawdor Hall which could not be met from the Grant Funding, it was passed that the Council should seek a loan for the amount of £15,000 to ensure that the Council would be able to meet all financial obligations.
 It was agreed that W Davies Handyman should be asked to do only the Clock Winding and Bin emptying for the next two months.

CCC Footway Lighting Charges for Year 2016/17.....	Energy	£738.14
	Maintenance	£1,678.20
	VAT	£483.27
		<u>£2,899.61</u>

2. Invoice

- i. Wyn Davies, Handyman(22/11/15 - 17/01/16).....£297.00

Signed _____ Date _____

ii.	J Williams Toilet cleaning(November)	£210.00
iii.	Cleaning materials	£31.18
iv.	Jean Williams Toilet Cleaning(December)	£217.00
v.	S Jones [for repairs to Laptop]	£54.00
vi.	Nerys Davies(Dec)	£682.44
vii.	HMRC	£231.40
viii.	BES Electricity	£60.40
ix.	Tom McOwat [bat licence & support work]	£570.00
x.	W Evans George fee for preparation of lease	£450.00
xi.	Teifi Valley Building Supplies	£279.38

3. S/O

LAS [4weeks]	£41.76 9(payable on 24/12/15)
LAS [4 weeks]	£42.60 (payable on 25/01/16)
Dwr Cymru /WW.....	£67.50
Clerk's Salary	£335.96x2
BT	£18.59
SWALEC	£25.00
GRAIG	£75.00
SWALEC	£16.32
SWALEC	£34.56
BT	£20.97
PLUS NET	£12.00
SWALEC	£25.00
DWR CYMRU	£67.50
PLUS NET	£24.00
SWALEC	£25.00

4. Credit

Unit 2 [Rent]	£216.67[Dec]
Unit 3 [Rent].....	£216.67x2[Dec+ Jan]
Unit 1[Rent]	£216.67[Dec]
VAT Repayment	£1,827.19
CADW	£1,000.00
Unit 4 [Deposit]	£200.00
<u>Rental of Courtyard, Cawdor Hall</u>	
Ceredigion Craft	£180.00
Helen Elliott	£20.00
Gabriella Dudley	£120.00
Loaf	£50.00

5. Requests for Financial Assistance –

- Tenovus Cancer Care – *tabled*
- NCEmlyn Bowling Club – *to be placed on the Agenda of next meeting*

10. 01/16 Adroddiadau Timau Cynllun / Project Team Reports

None

11. 01/16 Materion Angen Trafodaeth / Matters for Discussion

- i. Precept – following discussion it was agreed to raise the precept by 5% - proposer Cllr A Davies, seconder Cllr K Baker :- it was unanimously agreed by Council.

12. 01/16 Sylwadau'r Cynghorwyr / Councillors' Comments

None

The next meeting will be held on Thursday 18th February 2016 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 9.50pm

Signed _____ Date _____

