



## Newcastle Emlyn Town Council

# MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 17<sup>th</sup> June 2021 at 7.00pm on Zoom  
Present:- Mayor – Cllr Jayne Ludgate, Councillors:- Kelvin Baker, Allan Davies, Barry Evans, Cefin Evans, Hazel Evans, Alan Jones, Peter Lewis, Odette Little, Maureen Webley. Clerk: Stella Jones.

Councillor J Ludgate, Mayor stated that Council would go into committee to discuss the rent of Unit 3

### **1. 06/21 Ymddiheiriadau am Absenoldeb / Apologies for Absence –**

### **2. 06/21 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance.- Cllr H Evans - 9.2.

“ “ Cllrs C Evans, H Evans, A Jones & M Webley – 9.4.i

**3. 06/21 Heddlu / Police** – PCSO J Kedward sent apologies – *following items reported via Clerk – 4 males placed on Pub Watch scheme (following with further interviews and charges to follow more will be placed on the scheme). 2 more shoplifters have been placed on the Steal and Be Banned Scheme more will be placed. Police are looking forward to the opening of the new Co-op in New Road which will hopefully mean less congestion in the main street.*

### **4. 06/21 a. I Gymeradwyo Cofnodion Cyfarfod Blynyddol ar 20.05.2021 / To approve the Minutes of the Annual Meeting on 20.05.2021**

Proposer – Cllr A Jones

Seconder – Cllr O Little

There were no matters Arising from these Minutes.

### **b. I Gymeradwyo Cofnodion Cyfarfod Misol ar 20.05.2021 / To approve the Minutes of the Monthly Meeting on 20.05.2021**

Proposer – Cllr M Webley

Seconder – Cllr H Evans

### **5. Materion yn Codi / Matters Arising**

Ref 10.iii.03/18 Diffybrylidd / Defibrillators – *Cllr A Jones stated that this coming weekend the box will be fixed outside the Fire Station, Cllrs. B Evans & C Evans are dealing with the one to be fixed in Penlon Rd. The Aberarad one will be in place when the kiosk is ready. The Leisure Centre one to be left in the Leisure Centre and to be fixed ion place.*

Ref Attic Theatre Damp – *the delay at present is obtaining scaffolding*

Ref 11.iii.02/20 window sill of Unit 4 – *update – work has been completed and looks good*

Ref 11.1.i.Aberarad Kiosk – *Cllr B Evans stated that he has started clearing around the outside of it, he has Perspex ready to replace the broken panes. Brian the painter is prepared to paint the kiosk and it was resolved that it should be painted lime green. CCC is looking into obtaining signs denoting location of defibrillators.*

### **6. 06/21 Gohebiaeth / Correspondence**

- i. email – Letter of Thanks - King George V Playing Fields Committee
- ii. email – CCC – Latest news from Carmarthenshire County Councils – *circulated*
- iii. e-mail – OVW - MAY 2021 - Remote training sessions that are taking place in May – *circulated*
- iv. email – CCC – Planning Applications 17.05.2021 - 21.05.2021 – *circulated*
- v email – Welsh Road Race Championships - an update!
- vi. email – PWLB lending facility Repayment Notice - 21 June 2021
- vii. email – Marco Rebora - TEIFI RIVER CLEAN – this will go ahead on 20<sup>th</sup> June – *circulated*
- viii. email – CCC – Planning Applications 24.05.2021 - 28.05.2021 – *circulated*
- ix. email – Dyfed Powys Police and Crime Panel Annual Report for 2020-2021 – *circulated*
- x. email – CCC – Emergency Road Closure - U5412, Penrherber to Llwyncoed, Newcastle Emlyn – *circulated*
- xi. email – Letter of complaint received from visitor to Emlyn – *circulated* – *it was agreed the Clerk should respond that the Council is dealing with matters that are within its control*
- xii. email – Katie Powis - Keep Wales Safe - updated messaging – *circulated*
- xiii. email – CCC – Planning Applications 31.05.2021 - 04.06.2021 – *circulated*

Signed \_\_\_\_\_ Date \_\_\_\_\_

- xiv. email – OVW – Planning Aid Wales/One Voice Wales Online Event Wednesday 23rd June – *circulated*  
 xv. email – CC&OVW– Local Places for Nature/Local Places for Nature is back! Apply for a free garden package today – *circulated*  
 xvi. email – OVW - Whatsapp Scam... – *circulated*  
 xvii. email – CCC – Community Action Fund – *circulated*  
 xvii. email – Hywel Dda Community Health Council newsletter June - *circulated*  
 xviii. email – CCC – Notification of Application for a Licence: Co-op Newcastle Emlyn – *circulated*  
 xix. email – OVW – Mobile Phone Upgrade Scams – *circulated*  
 xx. email – CCC – Ceisiadau Cynllunio / Planning Applications 07.06.2021 - 11.06.2021 – *circulated*  
 xxi. email – OVW - News Bulletin – *circulated*  
 xxii. email – PWLB Statement  
 xxiii. email – OVW - Programme for Government – *circulated*  
 xxiv. email – Paula McCreary – *dealt with under Matters for Discussion*  
 xxv. email – CCC – Liaison Forum meeting 2/07/2021 – *circulated*  
 xxvi. email – CCC – Waste collection strategy – *circulated*  
 xxvii. email – CCC – Housing and Regeneration Masterplan consultation – *circulated*  
 xxviii. email – OVW – News update regarding significant changes to e-PIMS – *circulated*

## **7. 06/21 Adroddiadau Pwyllgorau / Committee Report**

**Finance Committee** – the following items were discussed

**Annual Rent reviews** – after discussion it was resolved that no rent increases would be recommended to Full Council due to effect of Covid on Businesses

**Annual Rent Review for Attic Theatre** – again due to the Covid restrictions on the Theatre not being able to hold productions and as this was their main source of Income it was felt inappropriate to increase the rent

**Toilet Cleaning Staff** – it was agreed as the current rates was above the minimum wage that no increase be proposed

**Development officer** – It was agreed that current rate would remain with no increase.

**Castle Grant update** - CADW were not aware of the start of the project therefore had not monitored work, they are meeting Coe Stone Limited to confirm standard to CADW'S satisfaction, this will take a couple of weeks to arrange. - *Cllr A Jones stated that CADW had been to inspect all was well with the work and payment of grant was imminent.*

**Insurance** – Discussion regarding the change of Insurance provided Zurich is new provider £700 less premium, Cllr Peter Lewis proposed that we advise the Emlyn Hall Committee as Came & Co (previous Ins provider) were in direct discussion with Cllr Alan Jones. All agreed that this be actioned.- *Cllr A Jones stated that Emlyn Hall has acquired its own insurance*  
 Cllr H Evans left the meeting and the Mayor took the chair and minutes for discussion on the **Clerks Salary** – the salary be increased from £395 per month to £425 per month. Proposer - the report and recommendations was accepted by Council. The question of the Development Officer's Contract was raised and a special meeting be held in three weeks time to deal with this, it was suggested that possibly the Church Hall could be used as it complied with Covid measures for meeting up to 15 people[Cllr A Davies to speak with M Davies as to the possibility of this] – *Clerk to gain information from OVW relating to employment rules etc*

## **8. 06/21 Ceisiadau Cynllunio / Planning Applications**

None

## **9. 06/21 Materion Ariannol / Financial Matters**

### **1. Invoice**

i.	Wyn Davies, Handyman(23/05/2021 – 13/06/2021).....	£505.00
ii.	Jenny Nichols-Long (20/05/2021 – 16/06/2021) .....	£.252.00
iii.	Jill Nichols(Lowry) (19/05/2021 – 15/06/2021).....	£342.00
iv.	Sally Thomas(18/01/21-14/06/21 – 32hrs@£9.50 per hr).....	£304.00
v.	Cardigan Bay Trading [clock toilets].....	£31.97
vi.	Cardigan Bay Trading [Mart toilets].....	£18.99 x 2
vii.	W D Thomas & Sons>window Unit4].....	£1,554.00
viii.	Ann James[Audit of Accounts].....	£150.00
ix.	ZURICH.....	£2,414.53

### **2. S/O**

LAS [4weeks] .....	£90.12
Clerk's Salary .....	£395.00
PLUS NET .....	£25.20
DWR CYMRU.....	£22.50
SWALEC.....	£226.39
SWALEC.....	£34.34
SWALEC.....	£64.73
ICO .....	£35.00
GRAIG CHAPEL .....	£75.00

Signed \_\_\_\_\_ Date \_\_\_\_\_

### 3. Credit

#### i. Rental of Courtyard, Cawdor Hall

UNIT 1 [Karen Wilkinson].....	£165.00
UNIT 2 Vacant .....	£
UNIT 3 [ Paula McCreary].....	£143.07
UNIT 4 [Diane Newman].....	£174.33

ii. Rental for Gallery.....Nil

### 4. Requests for Financial Assistance

Ysgol Gyfun Emlyn - following a lengthy discussion it was resolved to donate £260.00 - there were 2 abstentions

**5. The Gallery** – Cllr A Jones asked whether there had been any request to hire the space, it was noted that the Unit holders were displaying their wares there at present, free of charge. Cllr Webley stated that the Crafters Market had booked the Gallery for August Bank Holiday.

### 10. 06/21 Materion Angen Trafodaeth / Matters for Discussion

- i. Cyflwyno Gwobrau'r Maer / Mayor's Presentation Awards – *this to be looked at later in the year when restrictions have eased*
- ii. Bencydd yn y dref / Banks in town – *Cllr Webley stated that she had looked into this and there was not a lot council could do as letters to various banks had already been sent which had fallen on deaf ears*
- iii. Unit 3 – *the mayor gave a report on her visit to the Unit with the Development Officer and stated that an hour or two's cosmetic work was needed, which she will undertake at the weekend. Regarding rental relief again following a lengthy discussion, it was resolved not to allow rent relief motion carried with 7 votes and two abstentions*
- iv. Disabled toilet – *photographs had been circulated following the mayor and deputy mayor's inspection of the facility and its fittings were found to be in a sorry state of repair. Cllrs. B Evans P Lewis and J Ludgate will look in to costings for replacements and this information will be emailed to Councillors*

### 11.06/21 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr P Lewis – i. questioned whether the fallen tree in the Castle Grounds had been cleared – *it has*  
ii. questioned whether the usual hanging baskets for the Cawdor Hall would be arranged – *it was agreed that this should be done – Cllr A Jones stated that he would speak with Roger of Trefhedyn tomorrow*
2. Cllr H Evans – i. stated as an update both Cambrian House and Emlyn Square House had been issued with 28 days notice to reinstate the work required to bring the two walls back to original state otherwise an Enforcement Order will be issued
3. Cllr Alan Jones – i. stated that the Christmas Lights had been taken down. Cllr Ludgate thanked Cllr Little for storing the lights every year
4. Cllr J Ludgate – i. noted that bicycle stands/planters were in situ outside the Police Station and Harrisons and asked about the other two Cllr B Evans that the other two were also in situ, one at Fountain Square and one outside Tivy Chips

### 12.06/21 Date of next meeting

Nos Iau Gorffennaf 15ed 2021 trwy Zoom am 7.00yh / *Date of Monthly Meeting July 15<sup>th</sup> 2021 at 7.00pm by Zoom*

There being no further business the meeting terminated at 9.05pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

