



Cyngor Tref Castellnewydd Emlyn

Newcastle Emlyn Town Council

## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 17<sup>th</sup> February 2022 at 7.00pm on Zoom  
Present:- Mayor – Cllr Jayne Ludgate, Councillors:- Kelvin Baker, Allan Davies, Barry Evans, Hazel Evans, Alan Jones, Peter Lewis, Odette Little, Maureen Webley. Clerk: Stella Jones.  
Also present PCSO J Kedward.

**1. 02/22 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllr B Evans

**2. 02/22 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance.- Cllr H Evans - 9.1.iv , 9.2.S/O,

**3. 02/22 Heddlu / Police** – PCSO J Kedward – stated that he had spoken to the person who was caught dumping household waste and was advised as to how to dispose of it in future. JK also stated that he had looked through the CCTV footage to see whether he could identify who was responsible for the damage to the planter by the Kebab shop but unfortunately could not identify the individual. Cllr H Evans stated that there was some graffiti on the egg seat in the castle grounds.

**4. 02/22 I Gymeradwyo Cofnodion Cyfarfod Misol ar 20.01.2022 / To approve the Minutes of the Monthly Meeting on 20.01.2022**

Proposer – Cllr Hazel Evans

Seconder – Cllr Alan Jones

**5. 02/22 Materion yn Codi / Matters Arising**

Ref 6.v.07/21 Local Places for Nature – Cllr A J stated that the raised beds were in place ready for planting day on Sat 26<sup>th</sup> February at 10am. The Fairtrade Group have volunteered to help as it falls within Fair Trade Fortnight.

Ref 10.ii.10/21 Face Book Page – it was agreed that it should be taken off the Agenda at present and introduced at a later date

Ref 5. 10/21 Defib Sub Committee – Cllr A Jones stated that he had collected the defib, enquiries needed to be made as to the ownership of the piece of land near Maesyderw which would be a suitable site for the new Defib.

Ref 11. 4.i.11/21 Bottle Bank – Cllr H Evans stated that the bottle bank has been relocated to the Cawdor Car Park. There had been one objection and and CCC had responded to the complainant

Ref 11.4.ii.11/21 Muddy Path rear of Maesllewellyn – Cllr H Evans stated that CCC had yet to send someone out to make a site visit as the original person to make the survey had left the authority

Ref 11.4.iii.11/21 Library – Library times will be Monday – Saturday every week from 10am-5pm. Gareth Evans has volunteered to open or close if no Library staff is available

**6. 02/22 Gohebiaeth / Correspondence**

i. email – CCC – Latest news from Carmarthenshire County Council – *circulated*

ii. email – OVW – Winter newsletter – *circulated*

iii. email – CCC – Planning Applications 17.01.2022 - 21.01.2022 – *circulated*

iv. email – 'Philomena Dunkelman' – hire of Gallery for Easter time – *the clerk had advised to visit the Gallery to see whether its suitable to host their event*

v. email – OVW – Training - January, February & March 2022 – *circulated*

vi. email – Dave Thomas, Thomas Safety Services Ltd – *circulated*

vii. email – Sue Tabbitt – Defib lighting and signage – Heol Arad – *circulated*

viii. email – Hywel Dda Community Health Council February newsletter – *circulated*

ix. email – Jill Sutton – Newcastle Emlyn Fairtrade Group - Fairtrade Fortnight Meeting – *circulated*

x. email – Joshua Devonald-Davies – Moving of recycling bins from mart to Cawdor carpark – *circulated* – CCC had responded to the matter

xi. email – CCC – Planning Applications 24.01.2022 - 28.01.2022 – *circulated*

xii. email – Notification of Application for a Licence: Travelling Teapots Tearoom, Newcastle Emlyn. – *circulated*

xiii. email – Hywel Dda CHC November newsletter – *circulated*

xiv. email – CCC - Licence at NCE Cawdor Hall for click and collect library services – *circulated*

xv. email – Louise Mees – Newcastle Emlyn Castle – *circulated*

Signed \_\_\_\_\_

Date \_\_\_\_\_

- xvi. email – The Family Foundation – Step up project introduction – *circulated*
- xvii. email – CCC – Planning Applications 31.01.2022 - 04.02.2022 – *circulated*
- xviii. email – Letter from Chair of Carmarthenshire County Council – Funding Appeal – *circulated*
- xix. email – CCC – Budget Consultation & Covid-19 Non-Domestic Rates (NDR) Emergency Fund: – *circulated*
- xx. email – OVW – Tree planting and Orchards Fforwm Natur - Pethau Bychain - Nature Forum – *circulated*
- xxi. email – CCC – Inclusive Recruitment within Hywel Dda University Health Board – *circulated*
- xxii. email – CCC – Peter Hughes-Griffiths - Fair Campaign Pledge – *circulated*
- xxiii. email – OVW – Welsh Government Apprenticeship Scheme 2022 opening soon – *circulated*
- xxiv. email – OVW – chWEfor WEbruary – *circulated*
- xxv. email – RBL – Planting a Tree for the Jubilee – *circulated*
- xxvi. email – CCC – Planning Applications 07.02.2022 - 11.02.2022 – *circulated*
- xxvii. email – OVW – Dŵr Cymru Welsh Water's Draft Water Resources Management Plan 2024 - Pre Consultation – *circulated*
- xxviii. email – Jill Sutton – Fair Trade Fortnight – update meeting March 10<sup>th</sup> 2022 F.T.F 21/02/22-06/03/22 – *circulated*
- xxix. email – Jeff Kedward – re damage to flower trough - *circulated*
- xxx. email – Attic Theatre – use of Gallery – *circulated it was agreed that if the crafters wanted it they would have first refusal*
- xxxi. email – Julie Nelson – *circulated*
- xxxii. email – Cllr A Jones – Electricity in Cawdor Hall – *circulated – to be discussed under Matters for Discussion*
- xxxiii. email – Family Foundation – Step up project introduction – *circulated*
- xxxiv. email – Rachel Carter – Information on Swifts – *circulated*
- xxxv. email – CCC – Confirmation of EOI 10 Tref CNE

## **7. 02/22 Adroddiadau Pwyllgorau / Committee Report**

**PROPERTY** – the following recommendations were presented to full council :-

Gallery Rental to be £30 per 1/2 day £50 Full day weekly £180 and to work around library, Tables and chairs to be put out by hirer. Council Chamber rental to be £25 for Half Day either 9 - 1pm or 1pm - 5 pm Full day £50 no hourly rate for either area.

Toilet walls need painting, also steam cleaning before Easter, quote to be obtained.

CCTV facing Cawdor Hall not working to be fixed when Xmas lights are being taken down also camera facing Castle – lens to be cleaned - *items were discussed and accepted*

## **8. 02/22 Ceisiadau Cynllunio / Planning Applications**

**PL/03344** - Replacement Clean-In-Place (CIP) tanks and associated new bunding - The Creamery, Aberarad, Newcastle Emlyn, SA38 9DQ - *no objections*

**PL/03384** - Installation of new internal LPG boiler and replacement radiators - School House, Church Lane, Newcastle Emlyn, SA38 9AB – *no objections*

## **9. 02/22 Materion Ariannol / Financial Matters**

*Clerk to remind the Attic Theatre that the rental payment has not been made*

### **1. Invoice**

i.	Wyn Davies, Handyman(23/01/2021 – 06/02/2022).....	£135.00
ii.	Jenny Nichols-Long (20/01/2022 – 16/02/2022) .....	£252.00
iii.	Stella Jones[Zoom Licence].....	£143.88
iv.	Solutions Factory .....	£150.00

### **2. S/O**

LAS [per 4weeks] .....	£111.60
Clerk's Salary .....	£340.00
PLUS NET .....	£25.20
DWR CYMRU(PC).....	£22.00
SSE Cawdor Hall .....	£236.19
SSE Public Conveniences .....	£33.41

### **3. Credit**

#### **i. Rental of Courtyard, Cawdor Hall**

UNIT 1 [Karen Wilkinson].....	£165.00
UNIT 2 [ Teresa Donohue].....	£165.00
UNIT 4 [Diane Newman].....	£177.33
Diane Newman[Electricity].....	£22.71
CCC Library Payment .....	£4,000.00

### **4. Requests for Financial Assistance**

Cancer Information & Support Services (CISS) – *not local*

Signed \_\_\_\_\_ Date \_\_\_\_\_

**10. 02/22 Materion Angen Trafodaeth / Matters for Discussion**

- i. Running & Organization of Victorian Evening – *it was agreed that it was a good idea to form a committee to assist with this and for it to be placed on the Agenda of the Annual Meeting*
- ii. Electricity Problem in the Cawdor Hall – Cllr Peter Lewis reported that the electrician had tested the circuit and the heater and could find no fault on either, he fitted a new light by the door.

**11. 02/22 Sylwadau'r Cynghorwyr / Councillors' Comments**

1. Cllr A Jones –
  - i. Jubilee Celebrations – *after discussion it was agreed that it would be a good idea to go for a grant and Cllrs J Ludgate & M Webley volunteered to complete the application form. It was also agreed to have a Beacon in the Castle Grounds for the 2<sup>nd</sup> June*
  - ii. *the taking down of lights should be postponed for this coming weekend as the weather forecast was predicted to be bad*
  - iii. *extended good wishes to the clerk's husband who is unwell at present*
2. Cllr H Evans –
  - i. *stated that two new car electricity charging points were being installed in the car park*
  - ii. *the King George playing Field committee should be asked to re-seed the patch of ground where the bonfire had been sited on November 5th*
  - iii. *the official launch of the Library is to be held on 25<sup>th</sup> February*
  - iv. *the Egg in the Castle Grounds has one part of it rotting away and needs to be looked at for possible repair work*
3. Cllr M Webley –
  - i. *the Gallery windows are very dirty inside and out – it was agreed that the cleaning of them should be the responsibility of the Council*
  - ii. *who looks after the floor in the gallery - keeping it clean – Cllr Evans stated that the library people knew where all the cleaning materials were and were aware that it should be kept clean*
  - iii. *queried whether the IT Suite would be open all the time – Cllr Evans stated that the suite would only be open when there is a person on duty to open it up for use as required*
  - iv. *as the gallery would be open for long periods during the day it was agreed that it would be a good idea to have a sign stating that the Gallery is under CCTV Surveillance*
4. Cllr P Lewis –
  - i. *stated that Wyn Davies had reported that someone had been in the clock tower winding the Clock and had used the wrong grease – no one in the council knew anything of the matter.*
5. Cllr K Baker –
  - i. *stated his disappointment of the news he had heard that another charity shop would be opening in town soon.*
6. Cllr O Little –
  - i. *state that some paving slabs were loose on the pavement opposite Cut & Curl hairdressers*

**12.02/22 Date of next meeting**

Nos Iau Mawrth 17eg 2022 trwy Zoom am 7.00yh [heblaw bod amgylchiadau cyfyngiadau yn newid] / *Date of Monthly Meeting March 17<sup>th</sup> 2022 at 7.00pm by Zoom [unless circumstances change with distance restrictions]*

There being no further business the meeting terminated at 9.00pm

Signed \_\_\_\_\_

Date \_\_\_\_\_

