



MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 21st September 2017 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Peter Lewis [Mayor], Allan Davies, Barry Evans, Hazel Evans, Alan Jones, Odette Little, Maureen Webley, Clerk: Stella Jones.

1. 09/17 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllr K Baker, C Evans

2. 09/17 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance – Cllr H Evans – 9.1.iv. ,9.2. S/O Clerk Salary. Cllr B Evans 9.i.,ii.,iii.,iv.,v., 6.xxvii.

3. 09/17 Heddlu / Police – Apologies

4. 09/17 a) I Gymeradwyo Cofnodion Cyfarfod Misol 20.07.17 / To approve the Minutes of the Monthly Meeting held on 20.07.2017 –

Proposed by Cllr Maureen Webley

Seconded by Cllr Allan Davies

5. 09/17 Materion yn codi / Matters Arising

Ref 6.xvii.06/16 Outstanding CCTV – there is still some work to be done. The remaining work will be done in conjunction with the Christmas Lights and anchor points

Ref 11.10/16 Castle Lights & CADW – directive has been received from CADW to go ahead with installing lights and CCTV cameras it would be necessary to arrange with all parties involved a mutually convenient time to do the work.

Ref 10.ii.10/16 Red Kiosk – Clerk had been informed by BT that the application had been incorrectly loaded on the system but now things were on track

Ref 11.b11/16 Town Pavements – work is supposed to start in the next week or so

Ref 9.4.04/17. Unit 4 – it was resolved to close the matter as it was not financially practical to pursue this further.

Ref 10.06/17 – Footpath by King George V Playing Field – work has been completed on the repair work and resurfacing.

Ref 12.2.06/17 Flower Troughs – it was agreed that all the towns' troughs needed replanting work done on them. The town has 11 troughs Cllr Little has volunteered to adopt one, Ann of Talking heads one, Vivian Early four and the remainder will, for the present, be looked after by the council.

13.1.i.07/17 Graffiti in the Egg in the Castle grounds – yet again Wyn has cleaned the graffiti off the egg

13.1.ii.07/17 Table in Castle grounds – Clerk stated that Wyn had informed her that a picnic table had been removed, the chain anchoring it down had been broken.

13.1.iii.07 Tourist Information – some response had been received, they were due to come back with more.

6. 09/17 Gohebiaeth / Correspondence

i. AON – informing that BHIB Ltd have taken over insurance policies from them.

ii. email – OVW Carmarthenshire Area Committee – 4/10/17 Burry Port Memorial Hall 7.00pm

iii. email – CCC – Planning Applications 17.07.2017 - 21.07.2017 – *circulated*

iv. e-mail – OVW - Consultation - Electoral Reform – *circulated & noted*

v. email – CCC – Planning Applications 24.07.2017 - 28.07.2017 – *circulated*

vi email – Eleri Davies Gwyl Hanes Cymru i Blant2017 – *letter of thanks for donation*

vii. email – Plant Dewi – *letter of thanks for donation*

viii. email – One Voice Wales Bwletin Newyddion /Bulletin July 2017 – *circulated*

ix. email – CCC – Planning Applications 31.07.2017 - 04.08.2017 – *circulated*

x. email – BT adopt a kiosk – *dealt with under matters arising*

xi. email – OVW One Voice Wales: Older Peoples Commissioner for Wales 2017 Summer Newsletter – *circulated*

xii. email – CCC – Planning Applications 07.08.2017 - 11.08.2017 – *circulated*

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- xiii. email – OVW – The Ombudsman's Casebook - Issue 29 – *circulated*
- xiv. email – Maureen Webley - King George V Playing Fields Ass. – Tesco £1,000 award – *very good result*
- xv. email – Hywel Dda - Special Event in Carmarthenshire Transforming Clinical Services “Big Conversation” Carmarthenshire, 3rd August – *circulated & noted*
- xvi. email – Mid and West Wales Fire and Rescue Service – Edition 1 - Summer 2017 – *circulated*
- xvii. email – CCC – Planning Applications 14.08.2017 - 18.08.2017 – *circulated*
- xviii. email – Dyfed Cymdeithas yr Iaith - Fate of the Langugae 2021? Fate of the Langugae 2021? – *circulated & noted*
- xix. email – David Faulkner - NEWCASTLES OF THE WORLD Latest Newsletter – *circulated*
- xx. email – Melanie Davies – Attic Players – ask to see the inspection certificate. Cllr Lewis has looked at the exterior light situation and feels it needs more there. Clerk to check with lease whose responsibility it is to install this, it was agreed that if it was the council then the work should be carried out.
- xxi. email – Sally Thomas - Report
- xxii. email – PWLB Repayment Notice
- xxiii. email – Allianz Claims – claims – *this has been forwarded to CCC who will forward it to the relevant party*
- xxiv. email – Margaret Thomas – Beech trees in Castle Street – *Cllr H Evans to speak with CCC*
- xxv. email – Mid and West Wales Fire and Rescue Service – Have your say on draft Well-being Plan Priorities – *circulated*
- xxvi. email – PC Kelly Williams - Community Speed Watch – *reporter to make an appeal in the TivySide*
- xxvii. email – 4CG Report – *circulated to be discussed under Item 10 'Matters for Discussion'*
- xxviii. email – Jean Williams – letter of resignation – *Clerk to write and thank for her work over the years and also to note that the council does not condone insensitive anonymous note like she received*
- xxix. email – OVW – Cymraeg 2050 Grant scheme - to be aware – *circulated & noted*
- xxx. email – Owen Phillips - Wi-fi Towns Town Council follow up – *Clerk to check whether he requires a letter of support now or at a later date.*
- xxxi. email – HDd Community Health – Welsh Government White Paper Consultation “Services fit for the future” – *circulated*
- xxxii. email – HDd Welsh Government White Paper Consultation “Services fit for the future” – *circulated*
- xxxiii. email – Tristan Thomas - Toilets By New Castle Emlyn Mart – *circulated – Clerk to respond stating that the council sympathises with the situation and is trying to put pressure on CCC. Cllr H Evans stated that the toilets would be open for Victorian Night.*
- xxxiv. email – CCC – Planning Applications 21.08.2017 - 25.08.2017 – *circulated*
- xxxv. email - Antur Teifi's Annual Business Networking Event 22/9/2017 – *circulated & noted*
- xxxvi. email – OVW – National Development Framework for Wales – *circulated & noted*
- xxxvii. email – OVW – Reform of Data Protection Legislation – *circulated*
- xxxviii. email – One Voice Wales News Bulletin August 2017 - *circulated*
- xxxix. email – OVW - Adjudication Panel for Wales and Special Educational Needs Tribunal for Wales – *circulated*
- xxxx. email – Wales Gove - Clustering: funding support available in 2017-18 – *circulated*
- xxxxi. email – CCC- Planning Applications 28.08.17 - 01.09.17 – *circulated*
- xxxxii. email – OVW – What's Stopping You From Being an AM – *circulated*
- xxxxiii. email – OPPC Dyfed Powys Police - Invitation to Road Show Event 15th September - *circulated*
- xxxxiv. email – Eiriol Newsletter – *circulated*
- xxxxv. email – HDd Community Health - White Paper: services fit for the future – *circulated & noted*
- xxxxvi. email – CADW – Conditions for lights in Castle – *circulated 7 noted and discussed under Matters Arising*
- xxxxvii. email – CCC – Planning Applications 04.09.17 - 08.09.17 – *circulated*
- xxxxviii. email – Lampeter Town Council – *requesting date for 2018 Mayor Making Ceremony and Civic Service*
- xxxxix. email – MGSG – Annual Meeting at The Atom, King Street, Carmarthen on Monday 16th October 2017 – *circulated*
- xxxxx. email – Opus Energy – *requesting previous details of previous Unit 4 tenant*
- xxxxxi. Local Democracy & Boundary Commission for Wales – Presentation on the Review of the Electoral Arrangements for The County of Carmarthenshire – *they are looking at the county boundaries – looking at how the number of voters within an area can be balanced out more equally*
- xxxxxii. email – Chris Stretton – path in Castle Grounds – *it was decided to ask Wyn to try and resolve the drainage problem*
- xxxxxiii. email – CCC - Actif Carmarthenshire Sports Awards – *put Cllr C Evans' name forward*
- xxxxxiv. email – C yr I - Fate of the Language in Carmarthenshire 2021? - 30/9/17 Carmarthen Library 10am - *circulated*
- xxxxv. Ysgol Gyfun Emlyn – letter of complaint regarding the traffic chaos caused by BT doing road necessary cable work underground – *the letter be forwarded to CCC and the contractors involved with the work.*
- xxxxvi. Sally Field - a letter requesting that Church Lane street should have a name sign showing where it is – *Cllr H Evans stated that she would look into this*

7. 09/17 Adroddiadau Pwyllgorau / Committee Report

- a. King George – Cllr Webley stated that due to bad weather the ‘Parti yn y Parc’ was not held, a meeting is expected to be held soon.
- b. Cawdor Hall – a written report from Sally Thomas was received – all units are occupied, a permanent blackboard has been installed at the front of the hall to advertise activities. Posed the question as to whether the interpretation centre could be rented out as an office.
There is an issue with the windowsill in unit 4 – *it was agreed that Mr David Bower should look at it and also the emergency door in unit 3.*
- c. Fair Trade – Cllr Little stated that there is a Coffee Morning coming up on Saturday 23rd of this month, an application has been made for a grant which looks promising. The Vintage Day for 2018 is to be held on 21st April.

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- d. Swimming Pool – Cllr A Jones stated that S4C nightly programme ‘Heno’ were in the pool this evening, filming.
- e. Traders – Cllr Little stated that Ann Evans & Chris Little are setting up a website for the town.
- f. 4CG – more meetings are necessary decide on ways to go forward. The possibility of organising a lottery could work well. The next meeting is to be held at the Bunch of Grapes on 24/10/2017

8. 09/17 Ceisiadau Cynllunio / Planning Applications

Cais Cynllunio–Ymqynghori / Planning Application Consultation –

None

9. 09/17 Materion Ariannol / Financial Matters

Jenny Wheeler – quote to tend to town flower troughs. It was agreed that she should see to the troughs that were not being adopted by volunteers

Grant Thornton - Certified Annual Return & Notice of Conclusion of Audit – all was in order

1. Invoice

i.	Wyn Davies, Handyman(19/07/17 – 19/0917).....	£807.00
ii.	J Williams Toilet cleaning(July)	£217.00
iii.	J Williams Toilet Cleaning(1 st -18 th August)	£126.00
iv.	Cleaning materials (Aug).....	£46.12
v.	J Williams – Keys	£13.00
vi.	Sally Thomas[19 th July-19thSept 53hrs].....	£424.00
vii.	Sally Thomas [Blackboard & keys]	£80.98
viii.	Vision ICT	£66.00
ix.	CCC Castle Lease	£25.00
x.	TVBS Ltd	£6.84
xi.	Holy Trinity Community Hall[hire for Civic Tea]	£24.00
xii.	Hazel Evans[Disinfectant]	£4.94
xiii.	Live & Direct [lighting]	£58.00

2. S/O

LAS [4weeks]	£110.82	<i>due on 31/08/2017</i>
DWR CYMRU/WW[Aug]	£94.00	
DWR CYMRU/WW[Sept].....	£79.00	
DWR CYMRU/WW	£13.88	
Clerk’s Salary	£358.33	
BT (Aug)	£18.99	
BT (Sept)	£19.81	
PLUS NET	£24.00 X 2	
CCC Rates	£314.00 X 2	
PLWB	£945.33	
SWALEC	£29.57	
SWALEC	£23.39	
SWALEC	£38.00	
GRAIG BAPTIST CHAPEL	£75.00	

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1	£156.00
UNIT 2 Deposit(£200) + Rental (£156 after 20% disc).....	£356.00
UNIT 3 Deposit(£200) + Rental (£138.67after 20% disc.)	£338.67
UNIT 4 Deposit(£200) + Rental (£173.33 after 20% disc.)	£373.33
UNIT 4 (Sharron Davies).....	£.00
Hire of Hall 21/07/17-19/09/2017	£1,125.00

ii. Precept	£8,893.16
iii.CCC [repayment for Free Trade event]	£25.00

4. Requests for Financial Assistance

- i. Carmarthenshire YFC - £25
- ii. Ysgol Gyfun Emlyn - £25
- iii. Urdd Gbaith Cymru – Tabled

10. 09/17 Materion Angen Trafodaeth / Matters for Discussion

- i. Peintio'r Toiledau / Painting of Public Convenience – Clerk to ask Paul Davies for a quote.
- ii. Gofalwr Toiledau / Public Convenience Caretaker/cleaner – Cllr Little stated that Peter Williams[who had been relieving J Williams] informed Council that he did not wish to be permanent caretaker/cleaner.

Signed _____ Date _____

Council was informed that Mr & Mrs Jason and Jenny Long were interested in doing the work – it was agreed that they be given a six month trial

11.09/17 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr H Evans – i. Work on the Mart Car Park has been completed.
2. Cllr B Evans – Litter Bins – would it be possible to have a litter bin by the Industrial estate along Station Terrace and by the workshop – *Cllr H Evans to ask for these from CCC*
3. Cllr M Webley – the Market Hall sign needs putting back up – *Cllr Peter Lewis to ask Wyn to do this.*
4. Cllr P Lewis – i. the tree in the castle has still not been dealt with – *Clerk to get in touch with Stephen Edwards again*
 - ii. electricity – the council has been paying for Hanes Emlyn electricity supply – leave things as they are. Meter for the Attic – Cllr Lewis will speak with Joe Thomas regarding this
 - iii. Re units – Fire extinguishers – *make enquiries as to who is responsible for supplying these*
Letter Box – following discussion it was agreed that fitting a letter box in the main door could be a fire hazard.

12. 09/17 Date of next meeting

The next monthly meeting will be held on Thursday 19th October 2017 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 10.30pm

Signed _____ Date _____