



MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 17th March 2016 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Pauline Evans [Mayor], Kelvin Baker, Allan Davies, Hazel Evans, Alan Jones, Peter Lewis, G Williams. Clerk: Stella Jones.

1. 03/16 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllrs C Evans, O Little, M Webley

2. 03/16 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance – Cllrs H Evans:- 9.2. viii,ix,xiii. & 9.3.iv.

Cllr G Williams – Matters Arising 5.03/16 Ref 9.2.02/16, Finance – 9.2.ii,iii

3. 03/16 Heddlu / Police – PCSO J Kedward – Reports of Graffiti appearing in toilets and defecating in the toilets, it was pointed out that it would help greatly if the CCTV cameras were working in that area. It was reported that a car was speeding up towards Penlon, the police were asked to keep an eye out for this any and any other cars that were speeding in the area.

4. 03/16 a) I Gymeradwyo Cofnodion Cyfarfod Misol 18.02.16 a Chyfarfod Arbennig 25.02.2016 / To approve the Minutes of the Monthly Meeting on 18.02.16 and the Special Meeting held on 25.02.2016 – These were accepted as a true and correct record

Monthly Meeting:- Proposed by Cllr A Jones & Seconded by Cllr K Baker, Special Meeting:- Proposed Cllr G Williams & Seconded by Cllr H Evans

5. 03/16 Materion yn codi / Matters arising

Ref 12.i.b)02/14 Town Road Improvement Scheme – nothing to report

Ref 10.02/15 Cawdor Hall – Mr Alan Thomas had asked the builders to visit the site regarding the damp in the Theatre. Cllr H Evans had gone through invoice with A Thomas. It was recommended that the Clerk should email the builders informing them when the Councillors would have use of the cherry picker and to offer the use of it for inspecting the roof. The Clerk to send a sympathy card to A Thomas on the recent death of his mother.

Ref 11.09/15 Market Hall Units – Nerys Davies had approached Ms Y Jones regarding moving in to Unit 3 in response she asked if the Council would consider a rental reduction for two units – the Council did not agree to this.

Ref 9.2.02/16Toilets – Clerk pointed out to Cllr Williams that as this discussion involved a relative he was advised that he should leave the room but he decided to remain in the chamber and did not partake in the discussion.

It was decided that the toilets should be open by 8am and kept open until 6pm. It was also decided that the tiles in the toilets should be deep cleaned, the Clerk to find out from the builders could this be carried out on the tiles in the toilets.

6. 03/16 Gohebiaeth / Correspondence

i. Nigel Moore – Emlyn Hall – *Clerk to write a letter of thanks and to point out that the matter could not be discussed by the council and it was agreed that the Clerk should pass the letter on to the trustees of the Emlyn Hall*

ii. Play for Wales – Spring issue

iii. LAS Recycling Ltd – *informing of small increase in the lease*

iv. HM Queen Elizabeth 2nd Birthday Commemorative Medals for Schools & Councils - *tabled*

v. CCC Liaison Forum – meeting on 24th May from 6.30pm – 8.30pm – Notice & Minutes

vi. Mrs Collins, Cware Ffinant – street lamp – *following discussion it was agreed to have the lights switched off at midnight and then back on at 5am – the Clerk to contact CCC to arrange this and inform Mrs Collins*

vii. e-mail – CCC – Planning Applications 15.02.2016 – 19.02.2016 – *circulated*

viii. e-mail – EED Forward Planning – Consultation on Draft Supplementary Planning Guidance (SPG) – The Draft SPGs are available on the Council's website at www.carmarthenshire.gov.uk/ and for inspection during normal opening hours at the following County Council Offices – *circulated*

ix. e-mail – CCC – Planning Applications 22.02.2016 - 26.02.2016 – *circulated*

x. e-mail – Wales GSI – Welsh Government Borrowing Approval

xi. e-mail – CCC – Planning Applications - *circulated*

xii. e-mail – Melanie Davies – copies of Electricity Bills for Attic Theatre during building work so that they can be reimbursed by the builders.

xiii. e-mail – Newcastle Emlyn Fairtrade Group Meeting 29.02.2016 – *circulated*

Signed _____ Date _____

- xiv. e-mail – NCE Raft Race 2016 - Sunday 29th May 2016 – noted
- xv. e-mail –OVW – 2018 Review of Parliamentary Constituencies in Wales - www.bcomm-wales.gov.uk/2018-review – *circulated*
- xvi. e-mail – OVW – Asset Transfer – *circulated & noted*
- xvii. e-mail – Melanie Davies – outside light of Attic Theatre & key to toilets – *Clerk to ask the builders to reconnect the light, Cllr a Jones stated that he would make copies of the key for the toilets and pass it on to the Attic Theatre and a copy for the RBL*
- xviii. e-mail – Shared Purpose: Shared Future – Statutory Guidance for the Well-being of Future Generations (Wales) ACT 2015 – *circulated*
- xix. e-mail – Wales GSI – Local Government Ethical Framework – *circulated*
- xx. e-mail – Dyfed Powys Police & Crime Commissioner Newsletter, February 2016 – *circulated*
- xxi. e-mail – CCC – Planning Applications 29.02.2016 - 04.03.2016 – *circulated*
- xxii. e-mail – CCC – Planning Applications 07.03.2016 - 11.03.2016 – *circulated*
- xxiii. e-mail – Melanie Davies – Attic Theatre
- xxiv. e-mail – Dev. Officer – report of last month’s lettings etc

7. 03/16 Adroddiadau Pwyllgorau / Committee Report

Finance Report -

8. 03/16 Ceisiadau Cynllunio / Planning Applications

W/33390 - Notemachine uk Ltd, Manchester House, Sycamore Street SA38 9AJ - the retention of an ATM installed through the existing glazing to the far left hand side of the shop front. Replacing part of the existing glazing with a white laminate composite security panel incorporating the ATM fascia with black bezel surround and white internally illuminated lettering free cash withdrawals out of black background. Blue LED halo illumination to ATM surround – *no observations*

9. 03/16 Materion Ariannol / Financial Matters

1. Finance Report - recommendations were accepted by full council.

2. Invoice

i.	Wyn Davies, Handyman(24/01/16 – 13/03/16).....	£231.00
ii.	J Williams Toilet cleaning(February)	£203.00
iii.	Cleaning materials	£12.79
iv.	Nerys Davies	£725.28
v.	HMRC	£254.76
vi.	CCC – Footway lighting	£2,740.03
	[Maintenance £1,668.24, Energy £615.12, VAT £456.67]	
vii.	CCC Rates	£2,260.00
viii.	Stella Jones [Ink Cartridge].....	£40.41+ £54(for computer repairs)
ix.	Hazel Evans – (Paint £5.75,Postage £3.56)	£9.31
x.	JDR Thomas	£12.00
xi.	Thomas MacRae	£8,8287.87
xii.	Archiserve	£1653.24 + £280.19
xiii.	Stella Jones [back pay as agreed in Sept 2015 mins.]	£118.48
xiv.	Peter Lewis (Plumbing materials)	£1,827.60

3. S/O

i.	LAS [4weeks]	£41.76
ii.	Dwr Cymru /WW.....	£67.50
iii.	Dwr Cymru/WW(Fountain Sq).....	£20.77
iv.	Clerk’s Salary	£335.96
v.	BT	£18.58
vi.	SWALEC	£25.00
vii.	PLUS NET	£24.00

4. Credit

Unit 4 [Rental]	£216.67
CCC	£832.39
<u>Rental of Courtyard, Cawdor Hall</u>	
West Wales Credit Union	£28.00

5. Requests for Financial Assistance –

Eisteddfod Gadeiriol CNE - £100
 Macmillan Cancer Support
 Walk For Life
 Raft Race – *it was agreed that the usual practice is for the Mayor to give a donation.*
 NCE Bowls – *to be discussed at the next Council meeting*

Signed _____ Date _____

10. 03/16 Materion Angen Trafodaeth / Matters for Discussion

a) Queen's 90th Birthday Celebrations – *it was proposed to fly two flags in the Plonovez Gardens*
Cofnodion Cyngor Tref Castellnewydd Emlyn – Newcastle Emlyn Town Council Minutes 17/03/16

b) Permanent Christmas Tree – *it was agreed to ask Cllr O Little for an appropriate catalogue*

c) Names for Mayor Making – nominations for Mayor Elect – Cllr Odette Little, Proposer – Cllr P Evans, Mayor
Seconded - Cllr H Evans

- for presentation of Certificates – *names to be brought to the next meeting for consideration*

11. 03/16 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr A Jones – thanked Mr Gareth Evans for his voluntary work in painting inside the Cawdor Hall.

2. Cllr P Lewis – state of Mart Car Park – CC H Evans stated CCC Highways Dept had stated that they would be resurfacing the whole Car Park.

3. Cllr H Evans – a) stated that arrangements were being made to have an Outlook Calendar on the Web Site
b) what should be done with the council table in the Day Centre – it was agreed to ask Taff what it would cost to re-vamp it

The next meeting will be held on Thursday 21st April 2016 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 9.50pm

Signed _____ Date _____