



## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 16th June 2011 at 7:30pm in the Teifi Valley Day Centre, Newcastle Emlyn, the Mayor Cllr Hazel Evans presided. Present:- Councillors:- Allan Davies, Cefin Evans, Pauline Evans, Peter Lewis, Odette Little, Alan Jones, Maureen Webley, Gareth Williams, Clerk: Stella Jones, PC I Ayres & PCSO L Taylor, Members of the press.

1 Ymddiheiriadau am Absenoldeb / Apologies for Absence - None

**2. 06/11 Datgelu Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Cllr Odette Little – Finance  
Cllr Gareth Williams – Finance  
Cllr Peter Lewis – Finance  
Cllr Hazel Evans – Finance & Clerk's position  
Cllr Cefin Evans – Finance

**3.06/11 I Gymeradwyo Cofnodion Cyfarfod Blynnyddol 19/05/2011 / To Approve Minutes of the Annual Meeting 19/05/2011**

These were accepted as a true and correct record with the amendment to Item 5 – it should read Cllr.Peter Lewis as a member of the Planning Committee and not Cllr.Kelvin Baker.

Proposed by Cllr. M Webley                      Seconded by Cllr O Little

**06/11 I Gymeradwyo Cofnodion Cyfarfod 19/05/2011 / To Approve Minutes of Meeting 19/05/2011**

These were accepted as a true and correct record

Proposed by Cllr. A Jones                      Seconded by Cllr. P Evans

**4. 06/11 Materion yn Codi / Matters Arising**

Monthly Report by PC Ian Ayers

The Mayor congratulated PC Ian Ayres on his appointment (as replacement to Pc Diane Williams) PC Ayres informed Councillors that tickets have been issued to people parking in disabled bays. Bags of food found in the Public Conveniences in the town are now being dealt with by the Environmental Health. An Anti Social bike rider has been given a Section 59 warning.

Ref: 01/08 Car Park Signs

Progress report on Carm. County Council signs, Town Council signs – these are expected any day

Ref: 26 09/08 & 45 02/09 Mart Car Park

Update – Clerk had met with J McEvoy and T Williams they agreed that work should be done on the Car Park as soon as possible

Ref: 35 10/08 River Walk & Ref 62.02/10 RDP Village Enhancement Scheme

Update – 2<sup>nd</sup> Phase out in May and should be included in that, Cllr H Evans has spoken to Mrs V Davies there is match funding available and will give update on dates in next meeting, awaiting details from Welsh Government

Ref 60 2/11 Purchase of Lower Mart Car Park

Update – e mail received from Jonathan Fearn informing the Town Council that CCC is not interested in selling the Mart Car Park

Signed \_\_\_\_\_

Date \_\_\_\_\_

Ref:66 3/11 Castle Maze & Street Flower Display – Update – Cllrs O Little & P Lewis had visited the castle and reported that the maze needs cutting back also more planting is needed to thicken up the hedges. £275.00 is to be kept aside for this purpose and also to look for a grant to boost this fund, this work should be carried out next spring. Councillors agreed that a working party should be set up in September to do tidying up work and the ask Wyn Davies(Technical Services) to hand prune in the autumn.

Ref:9.2.(356/04/11) bins in Castle Grounds – Cadw are not too keen to see litter bins within the Castle Grounds it was therefore suggested that the council could have a by law regarding this

Ref:5.x.05/11 PROW Emlyn Arms – to be discussed in committee

Ref:5.ii 06/11 Meeting with Lloyds TSB re bank wall and car park  
Meeting scheduled with Kelly Astle (Property Manager) for 28<sup>th</sup> July 2011

Ref: 10.i.05/11 Rubbish under Emlyn Hall Arch – this has now been removed

Ref: 10.iv.05/11 Castle Car Park – missing cobbles – Clerk has met with Mr J McEvoy and Mr T Williams funding by CCC will only go towards making safe and this will be done as soon as possible

11.viii. Right of Way at Emlyn Arms – comes under correspondence and will be dealt with in committee

#### **5. 06/11 Gohebiaeth / Correspondence**

- i. CCC – re Right of Way through Emlyn Arms
- ii. Lloyds TSB – meeting re- boundary wall of bank – 28<sup>th</sup> July 2011 at 2:00pm
- iii. Apollo – Location Agreement – use of Castle Grounds
- iv. Squadron1429 – 50<sup>th</sup> Anniversary Parade – Cardigan 12/06/2011 at 1.30pm – attended by Cllr A Jones
- v. Cered.CC–LDP Site Allocation Representations Consultations - formal consult. -26/05/11-12/072011
- vi. CCC – Review of the Private Sector Housing Scrutiny Renewal Policy- to be completed by Cllr H Evans
- vii. Poster - Food Festival 18/06/2011 – 11am – 4pm
- viii. e-mail – mosaic designs - tabled
- ix. e-mail – E Davies - re concerns over mosaics and items in castle grounds- reply by stating that e-mail and concerns have been noted
- x. e-mail – Sally Doughton – plaque must be in place immediately

#### **6. 05/11 Adroddiadau Pwyllgorau / Committee Reports**

- i. **Returning to your Roots** – meeting to be held on 22<sup>nd</sup> June 2011
- ii. **Dragon Festival** – Cllr Webley reported that toilets would be required, cost to be £144.00. There is to be a best dressed shop window competition, Council was asked to nominate judges-this will be done by Cllrs.P Evans & M Webley. Dragon Festival Committee apologised for not having the pamphlet in Welsh, the reason being that they were unable to get translators, Cllr P Evans volunteered to do this

#### **7. 05/11 Ceisiadau Cynllunio / Planning Applications** -

Change of Use of the Premises from Vehicle Body shop(B2) to Retail(A1) for the Sale of Bulky Goods/Non-food at Cawdor Cars Bodyshop, New Road – in Conjunction with Approval W/19945 (Granted on 16-04-2009) – Council had no objection

#### **8. 05/11 Materion Ariannol / Financial Matters**

Application for funding aid – NCE & District Ambulance Charity Fund – It was unanimously resolved to donate the sum of £50

##### **Invoices**

i.	Archisurv Ltd .....	£2,000.00 [Paid]
ii.	Wyn Davies, Handyman(May).....	£701.00 [Paid]
iii.	Wyn Davies, Handyman(June).....	£592.00
iv.	J Williams Toilet cleaning.....	£434.00
v.	Cleaning materials .....	£59.38
vi.	Vision ICT Ltd .....	£154.20
vii.	Clerk's Salary .....	£211.94
viii.	Clerk's travelling .....	£48.60

Signed \_\_\_\_\_ Date \_\_\_\_\_

ix.	USB Cable + 2 books(attendance&minutes)....	£30.77	
x.	A.B.S Carm. Fire Protection .....	£110.04	
xi.	P Lewis – Frost damage at Cawdor Hall .....	£102.81	– to be paid by Town Council
xii.	H Evans – Civic Service .....	£100.00	
xiii.	H Evans – Engraving Mayoral Chain .....	£30.00	– for last 3 years
xiv.	Holy Trinity Church Hall- Civic Service.....	£31.00	
xv.	Holy Trinity Church Hall-Consultation Day.....	£38.00	
xvi.	Cefin Evans – purchase of padlock .....	£13.27	
xvii.	Tivy Hall – plants for tubs .....	£127.00	
xviii.	Gillett & Johnston(Croydon)Ltd.....	£354.00	– not to be paid as this work is carried out by Wyn Davies (T.S)
xix.	Alpha – (C Roberts, Cawdor Hall).....	£1,157.50	
xx.	Cells for street lamps £15 each(19 all told).....	£285.00	

**D/D**

<b>CCC – Rates</b> .....	£189.00
SWALEC (Council Chambers).....	£136.00
SWALEC (Toilets) .....	£14.23

**Credits**

Apollo (Gwlad Beirdd 2 production).....	£75.00
Market Rent (CC).....	£310.00
Market Rent (JS) .....	£195.00
Market Rent (BM) .....	£155.00
Market Rent (SC) .....	£not paid
Electricity Metres .....	£114.00
SWALEC (Castle Street) .....	£271.94

Following the Finance Committee meeting held on 13<sup>th</sup> June 2011 at the Cawdor Hall items were discussed for recommendation to Full Council –

1. Outstanding invoice for £102.81 for repairs to Attic Theatre – the lease was checked as to whose responsibility it was to pay for this, Attic Players had signed the lease after the date of damage. **ACTION-** Mayor to speak with Attic Theatre to explain that in future any frost Damage would have to be paid by the Attics (Cllr P Lewis left the room for this discussion)
2. It was resolved that the Market Traders be sent a letter informing them of the rent increase to commence in September 2011 (excluding JS). There was a proposal for £15.00 and a counter proposal for £12.00, the Counter Proposal Motion was carried. The rent is to be reviewed annually in future.
3. Salary was discussed – the present clerk was willing to stay on but not at the current salary – recommendation to offer £3,000 per annum and for a record of hours to be maintained to find out exact work involved ( Cllr H Evans & S Jones, Clerk left the room for this discussion)
4. VAT being claimed for from beginning of December to end of March - £2,457.50
5. Asset Register to be updated – include Castle Gates, Sculpture and New Benches

**9.05/11 Adroddiadau Timau Cynllun / Project Team Reports**

**Updates** :- no reports

**10. 05/11 Sylwadau'r Cynghorwyr / Councillors' Comments**

- i. Cllr P Lewis - at Castle Car Park the top rail needs repairing – Cllr H Evans will inform W Davies also two Huts mosaics and foundation base are still in the Castle Grounds and need removing.
- ii. Cllr.M Webley informed that she had attended a presentation re students trip to France recently at Coleg Ceredigion as NC Emlyn TC representative
- iii. Cllr H Evans – either side of ground at Castle Grounds entrance needs re-seeding – W Davies to be contacted to do this work

There being no further business the meeting was closed at pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_